

1 Minutes of the Whitaker Museum Board meeting held Tuesday, March 23, 2021 at 5:00 p.m. via
2 Zoom.

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4 **MEMBERS PRESENT**

5 Debbie Dahl
6 Robin Jensen
7 Jim Morgan
8 Spencer Packer, Chair
9 Nancy Smith

10
11 **MEMBERS ABSENT**

12 Carol Bake

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14 **STAFF PRESENT**

15 Stephanie Ivie, City Council Liaison
16 Janet Denison, City Recorder
17 Lisa Linn Sommer, Museum Director
18 Connie Larson, Recording Secretary

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20 **DETERMINATION LETTER**

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22 Chair Spencer Packer read the Determination Letter in accordance with Utah Code 52-4-
23 207(4) of the Utah Open and Public Meeting Act that states according to the COVID-19 pandemic,
24 the meeting may be held electronically.

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26 **MINUTES REVIEW AND APPROVAL**

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28 Minutes of the June 23, 2020 Whitaker Museum Board meeting were reviewed. Nancy
29 Smith made a **motion** to approve the minutes as written. Jim Morgan seconded the motion, which
30 was passed by unanimous vote (5-0).

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32 Minutes of the February 23, 2021 meeting will be discussed at the next meeting.

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34 **ADOPT ANNUAL MEETING SCHEDULE**

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36 The Whitaker Museum Board reviewed the Annual Meeting Schedule.

37
38 Nancy Smith made a **motion** to approve the Whitaker Museum Board Annual Meeting
39 Schedule unless noticed otherwise as per the calendar in the agenda. Jim Morgan seconded the
40 motion, which was passed by unanimous vote (5-0).

1 **BUDGET UPDATE**

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3 Lisa Linn Sommer, Museum Director, reported the budget for fiscal year 2021 is doing
4 well in each area. The Story Telling events have been approved, and the first event will begin in
5 April. The City Council has approved the continuation of \$1,000 to finish the archiving and filing
6 of documents by Claudia Cole. The RAP projects budget for FY22 have been approved in the
7 amount of \$22,800. Plans are to finish the summer kitchen and planning for the barn.

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9 **501c3 DISCUSSION**

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11 Nancy Smith spoke with Alayna Franco at the State Historic Society. Alayna feels it would
12 be a mistake for the Museum to go to a 501c3 status, and that it would be better to remain an entity
13 of the City. Stephanie Ivie, City Council Liaison, said the only positive incentive to change to a
14 501c3 status is the Board would not be subject to the GRAMA Act or Open Meetings Act. After
15 discussion, the Board agreed to not pursue the 501c3 status at this time.

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17 Chair Spencer Packer made a **motion** to not make any changes relative to the 501c3 status
18 at this time. Robin Jensen seconded the motion, which was passed by unanimous vote (5-0).

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20 **MEMBER REPORTS**

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22 Chair Spencer Packer reported he has been working with Lee Meitzler on the windows at
23 the Museum. Pella windows gave the best bid, and they could have the windows in within six
24 weeks after ordering. Mr. Meitzler looked at the current windows, and said he can restore them
25 and reglaze the windows with tempered glass on the bottom for safety and poured glass in the top
26 pains for historic content. The window frames are original and of a unique design that Mr. Meitzler
27 recommends restoration. He can complete this project in six weeks. After discussion, the Board
28 agreed to have the current windows restored and reglazed.

29
30 Chair Spencer Packer made a **motion** to move forward with the restoration of the Whitaker
31 Museum windows. Jim Morgan seconded the motion, which was passed by unanimous vote (5-0).

32
33 Chair Spencer Packer said he would like to talk with the chair of the Landmarks
34 Commission to see if the Commission would be interested in combining with the Whitaker
35 Museum Board. The Landmarks Commission has not met since January 2020. Chair Packer will
36 attempt to contact Matt Larsen, who is chair of the Landmarks Commission.

37
38 Chair Spencer Packer said he is impressed with the stone bench, planters, and the summer
39 kitchen that is under restoration at the Museum. Jim Rohletter with Western Metal, emailed that
40 the rain gutters should be installed in April, and the chimney caps should be installed in May.

41 Lisa Linn Sommer reported the Story Telling events will begin April 13th in the City
42 Council chambers. Twenty people will be allowed in the chambers, and this event can also be
43 viewed on Zoom. The April event will be on World War I propaganda posters.

1 **NEXT MEETING**

2
3 The next Whitaker Museum Board meeting will be held on Tuesday, April 27, 2021 at 5:00
4 p.m. via Zoom.

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6 **ADJOURN**

7
8 At 5:55 p.m., Chair Spencer Packer made a **motion** to adjourn the meeting. Debbie Dahl
9 seconded the motion, which was passed by unanimous vote (5-0).

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11
12 *Jennifer Hansen*
13 _____
14 City Recorder

15
16 *10/01/2021*
17 _____
18 Date Approved

16
17 *Connie Larson*
18 _____
 Connie Larson, Recording Secretary

